



JOB POSTING

Position: Front Desk

Location: Dimondale, MI

Hours: Part-Time

Reports to: Aim High Director

Job Overview:

Aim High is seeking a part-time front desk worker at Aim High. The efforts and responsibilities associated with this position are greeting the customers, work with our point of sale system with taking payments, and be flexible with work schedule. We are looking for an individual who is able to maintain relationships with customers, work well with a team, solve issues that may arise, and keep a positive attitude.

Job Description:

- Greeting customers
- Collecting and applying payments to customers' accounts
- Work with management and other employees
- Cash handling
- Work on a point of sale system
- 10-20 hours a week
- Able to work evenings and weekends
- Able to switch courts form volleyball to basketball and vice versa

Interested applicants should forward resume to:

Alyssa Fausneacht

Assistant Manager

alyssa@thesummitsportsandice.com